

## Submission Guidelines 2024-2025

# SUBMISSION PERIOD: December 6<sup>th</sup>, 2024 – March 15<sup>th</sup>, 2025

To be eligible for consideration in the printed journal, all submissions should be uploaded to the Submission Survey by 11:59PM on March 15, 2025.

Upon submission, we will consider your work both for our website and for the print journal for Spring 2025. Please keep in mind that you must have submitted your work by **March 15th** for it to be considered for the print journal. We will continue to accept submissions until **May 1**st for the website.

Carefully read these guidelines, especially <u>file formatting</u> and <u>general guidelines</u>. Improper submissions will not be considered.

## File formatting:

- File name: GENRE Title
  - o Genre titles this year are: POETRY, FICTION, and NONFICTION.
  - o Ex: FICTION I See Someone on Stage Left
  - o Ex: POETRY sonnet for my cat
  - o EX: NONFICTION Whatever Happened to Pay Phones?
- Acceptable file types: .doc, .docx, .PDF

### General guidelines:

- Please do not include any personally identifying information (e.g. name, email, university) in the body of the work or your submissions will be disregarded.
- Include the title and page number in the header.
- Submissions must be previously unpublished.
- You must be an undergraduate at a university or college in Texas at the time of submission. Graduating seniors, returning students, associate's degree seekers, and nontraditional students are welcome to submit.
- Each work should be a contained narrative. Monograph chapters are allowed so long as they are previously unpublished.



- We allow simultaneous submissions, but we ask that if your work is accepted elsewhere, you inform us at <a href="uthothouse.editor@gmail.com">uthothouse.editor@gmail.com</a>.
- 12pt Times New Roman, Double Spaced.
- You are allowed to submit a maximum of 3 pieces per category. If you are submitting multiple pieces, please submit them in separate <u>Submission Survey</u> entries.
- Please allow a full year for us to respond to your submission.

#### **Fiction:**

This year we are accepting fiction, primarily in the form of short stories, under this category.

- 15 pages maximum per piece
- 12pt Times New Roman, Double Spaced
- Include the title and page number in the header

## **Poetry:**

As the great Mina Loy once put it, "Poetry is prose bewitched...the sound of an idea." Nevertheless, this magic is difficult to describe. A poem can use, but is not limited to, tools such as stanza, line, rhyme, apostrophe, meter, anaphora, litany, alliteration, etc. This category is for works that *you feel* are poems.

- 3 page maximum per poem
- 12pt Times New Roman, Double Spaced
- Include title and page number in header

#### Nonfiction:

We are accepting works of nonfiction, academic essays, epistolary works, and personal essays under this category.

- 15 pages maximum per piece
- 12pt Times New Roman, Double Spaced
- Include the title and page number in the header



# Frequently Asked Questions:

## Who is eligible to submit?

Any undergraduate student studying at a college or university in Texas is eligible to submit for Hothouse.

#### Where do I submit?

All submissions should be uploaded to the <u>Submission Survey</u>. Please note that there should <u>not</u> be any identifying information in the documents themselves, or your submissions will be disregarded. Please also be sure to refer to our file formatting guidelines.

### I am having issues with the Submission Survey!

Please email the editorial team at uthothouse.editor@gmail.com.

## Can I look at previous issues?

Yes, here.

## May I submit something I wrote for an English/Creative Writing class?

Yes.

## What if I'm not sure of the best category for my work?

Please submit your work to whichever category you feel fits your intent for your work best.

## May the works include explicit content?

Yes, but please use your best judgment.

## When will I know if my piece will be published in the journal?

Late spring. Our release event will be in May 2025.

### Who can I contact with questions?

You can email the editorial team at <u>uthothouse.editor@gmail.com</u>.